

NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
December 2, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Minutes of November 4, 2015 Regular Planning and Zoning Meeting
- D. Zoning Administrator Report
- E. Call to the Public [3 min. limit] Agenda Items Only
P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.
- F. Unfinished Business
 - 1. Discussion and/or Action [CHAIR]: General Plan Update status
 - 2. Discussion and/or Action [CHAIR]: Chapter 18.155 Violations and Penalties. Changes to reflect input from Council and Police Department.
- G. New Business
 - 1. Discussion and/or Action [CHAIR]: Planning and preparation for Public Hearing on changes to the Zoning Chapter 18.
 - 2. Discussion and/or Action [CHAIR]: Public Hearing Training
- H. Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P&Z Commission
- I. Adjournment

Title 2 of the Americans with Disabilities Act (ADA) prohibits the discrimination on the basis of disability in its public meetings. Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
November 4, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Minutes of October 7, 2015 Regular Planning and Zoning Meeting
- D. Zoning Administrator Report
- E. Call to the Public [3 min. limit] Agenda Items Only
P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.
- F. Unfinished Business
 - 1. Discussion and/or Action [CHAIR]: General Plan Update status
 - 2. Discussion and/or Action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Update
 - 3. Discussion and/or Action [Keeling]: Changes to the Huachuca City Town Code referencing sections 12 and 18 specifically Chapter 18.30.030, as it pertains to parking of RV's, trailers, etc as discussed by Huachuca City Council on September 24, 2015
- G. New Business
- H. Call to the Public [3 min. limit] Issues within the auspices of the Huachuca City P&Z Commission
- I. Adjournment

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
October 7, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of September 2, 2015 and Regular Planning and Zoning Meetings
- C. Call to the Public. [3 min. limit] Agenda Items Only.
P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.
- D. Unfinished Business:
 - 1. Discussion and/or action [CHAIR]: General Plan Update status.
 - 2. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
 - 3. Discussion and/or action [CHAIR]: Changes to the Huachuca City Town Code referencing sections 12 and 18 as it pertains to parking of RV's, trailers, etc as discussed by Huachuca City Council on September 24, 2015
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Residential Site Plan Review for Ortega/Peercy (Parcel 106-47-003)
 - 2. Discussion and/or action [CHAIR]: Violations of Chapter 18 Provision
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
September 2, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of July 1, 2015 and August 5, 2015 Regular Planning and Zoning Meetings
- C. Call to the Public. [3 min. limit] Agenda Items Only.
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- D. Unfinished Business:
1. Discussion and/or Action [CHAIR]: Review and forward recommended changes to the Huachuca City Town Code for approval by the Mayor and Council reference sections 12 and 18 as it pertains to establishing a conditional use permit process for trailers/accessory vehicles; as defined.
 2. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
 3. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
 4. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
- E. New Business.
1. Discussion and/or action [CHAIR]: Presentation by Dr. Jim Johnson new Zoning Administrator
 2. Discussion and/or action [CHAIR]: Alteration of Huachuca City Town Code, Title 18.105.070(H); to clarify surfacing requirements for parking lots and add Decomposed Granite as a surfacing material where authorized by code.
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
August 5, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of July 1, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.
P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.
- D. Unfinished Business:
1. Discussion and/or Action [CHAIR]: Review and forward recommended changes to the Huachuca City Town Code for approval by the Mayor and Council reference sections 12 and 18 as it pertains to establishing a conditional use permit process for trailers/accessory vehicles; as defined.
 2. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
 3. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
 4. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
- E. New Business.
1. Discussion and/or action [CHAIR]: Alteration of Huachuca City Town Code, Title 18.105.070(H); to clarify surfacing requirements for parking lots and add Decomposed Granite as a surfacing material where authorized by code.
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
July 1, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of May 6, 2015 and June 3, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.

- D. Unfinished Business:
 - 1. Discussion and/or Action [CHAIR]: Review and forward recommended changes to the Huachuca City Town Code for approval by the Mayor and Council reference sections 12 and 18 as it pertains to establishing a conditional use permit process for trailers/accessory vehicles; as defined.
 - 2. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
 - 3. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
 - 4. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Elizabeth Piccolo Potential Business Plans
 - 2. Discussion and/or action [CHAIR]: D.R. McMillion A-AXA Self Storage
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

meetings. Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond

NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
June 3, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of May 6, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business:
 - 1. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to Establish Criteria for granting variance requests to allow parking of RVs in conflict with current Zoning Ordinances and Regulations
 - 2. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
 - 3. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
 - 4. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
- E. New Business.

NONE
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
May 6, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of April 1, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business:
 - 1. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to Establish Criteria for granting variance requests to allow parking of RVs in conflict with current Zoning Ordinances and Regulations
 - 2. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
 - 3. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Chapter 18.150 Planning and Zoning Fee Schedule Review
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
April 1, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of February 11, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business:
 - 1. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to Establish Criteria for granting variance requests to allow parking of RVs in conflict with current Zoning Ordinances and Regulations
 - 2. Discussion and/or Action [CHAIR]: Election of Planning and Zoning Chairperson
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Appoint Vice Chairperson
 - 2. Discussion and/or action [CHAIR]: General Plan Update schedule and procedures.
 - 3. Discussion and/or Action [Wallace]: A proposed change to the meeting schedule of the P&Z Committee from just the first Wednesday of every month to the First and Third Wednesdays of every month.
 - 4. Discussion and/or Action [Wallace]: A review and update of the P&Z “Roles and Responsibilities” that exists within the current P&Z handbooks to more accurately reflect what is outlined within Huachuca City’s Town Ordinance 2.45.
- F: Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.

G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
March 4, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of February 11, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business:
 - 1. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to Establish Criteria for granting variance requests to allow parking of RVs in conflict with current Zoning Ordinances and Regulations
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Appoint new members to Planning and Zoning
 - 2. Discussion and/or action [CHAIR]: Elect new Chairperson
 - 3. Discussion and/or action [CHAIR]: Jim Johnson roles and responsibilities in relationship with the Planning and Zoning Commission
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF SPECIAL MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
February 11, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of January 7, 2015 and February 4, 2014 Regular Planning and Zoning Meetings
- C. Call to the Public. [3 min. limit] Agenda Items Only.

P & Z Committee may make and open call to the public during a public meeting. Individual members of the P & Z Committee may respond to criticism made by those who have addressed the Committee, they may ask staff to review a matter or they may ask that the matter be put on a future agenda. Members of the P & Z Committee shall not discuss or take legal action on matters raised during an open call to the public unless the matters have been properly notices on the agenda for discussion and legal action A.R.S. 38-731.01 (G). In order to speak during Call to the Public, Please specify what you wish to discuss when completing the Call to the Public form but can be scheduled under future unfinished business.

- D. Unfinished Business: - None
- E. New Business.
 - 1. Discussion and/or Action [CHAIR]: Election of New Planning & Zoning Chairperson
 - 2. Discussion and/or action [CHAIR]: Biltroy Group Special Use Permit at 209 Huachuca Blvd
 - 3. Discussion and/or Action [CHAIR]: J&D Recycling Plan for Fencing the property
 - 4. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to Establish Criteria for granting variance requests to allow parking of RVs in conflict with current Zoning Ordinances and Regulations
- F: Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
February 4, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- D. Approve Minutes of January 7, 2015 Regular Planning and Zoning Meeting
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business: - None
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Biltroy Group Special Use Permit at 209 Huachuca Blvd
 - 2. Discussion and/or Action [CHAIR]: Munsey Contracting Building Permit Application for 721 Skyline Dr
 - 3. Discussion and/or Action [CHAIR]: J&D Recycling Plan for Fencing the property
 - 4. Discussion and/or Action [CHAIR]: Consideration of Amending Zoning 18.35.030 (Formally 17-7-3) to allow Parking on Concrete Permanent Pads for Trailers.
- F: Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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NOTICE OF REGULAR MEETING
HUACHUCA CITY PLANNING & ZONING COMMISSION
January 7, 2015 at 7:00pm
Town Hall Council Chambers
500 N. Gonzales Blvd. - Huachuca City AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance.
- B. Roll Call.
- C. Call to the Public. [3 min. limit] Agenda Items Only.

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- D. Unfinished Business: - None
- E. New Business.
 - 1. Discussion and/or action [CHAIR]: Swear In of new P&Z Member: Randy Keeling
 - 2. Discussion and/or Action [CHAIR]: General Plan
- F. Call to the Public: [3 min. limit] Issues within the auspices of the Huachuca City P & Z Committee.
- G. Adjournment.

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